

Connect: Login

- 1** Type the **Connect website address** into your browser as **connect.det.wa.edu.au**
- 2** **User name and password**
Type your **user name (P-number)** and **password** into the **text boxes**. The username is comprised of a lowercase "p" followed by a seven-digit number.
Note: the P Number and password will have been emailed to you by your child's school.
- 3** **Parent/Responsible persons**
Click the **Appropriate Use** link to access the specific Terms of Use for Connect.
- 4** **Appropriate Use**
Tick the **'I have read ...'** box to agree to use the Department's online services in an appropriate way.

The screenshot shows a web browser window with the address bar containing 'connect.det.wa.edu.au' (callout 1). The page header includes the Department of Education logo and 'Single Sign-On'. The main heading is 'Sign In'. Below this, it says 'Enter your Single Sign-On user name and password to sign in'. There are two input fields: 'User Name' with the value 'P0123456' (callout 2) and 'Password' with masked characters. A checkbox labeled 'I have read and understand the Appropriate Use of Online Services information' is checked (callout 4). Below the checkbox are 'Login' and 'Cancel' buttons. At the bottom, there is a link 'Forgot Your Password?' (callout 5) and a small disclaimer: 'View how our use of this site is prohibited and may subject you to civil and criminal prosecution.' On the right side, there is a section titled 'Appropriate Use of Online Services' (callout 3) containing text about policy compliance and links to 'Statistics Online Policy', 'Telecommunications Use Policy', and 'Executive responsible persons - Accounts Use'. A 'Copyright Statement' section is also present at the bottom right.

1

Registered email address

Type your email address (the one registered at your child's school) and click **Next**.



Department of Education

Forgot your User Name or Password?

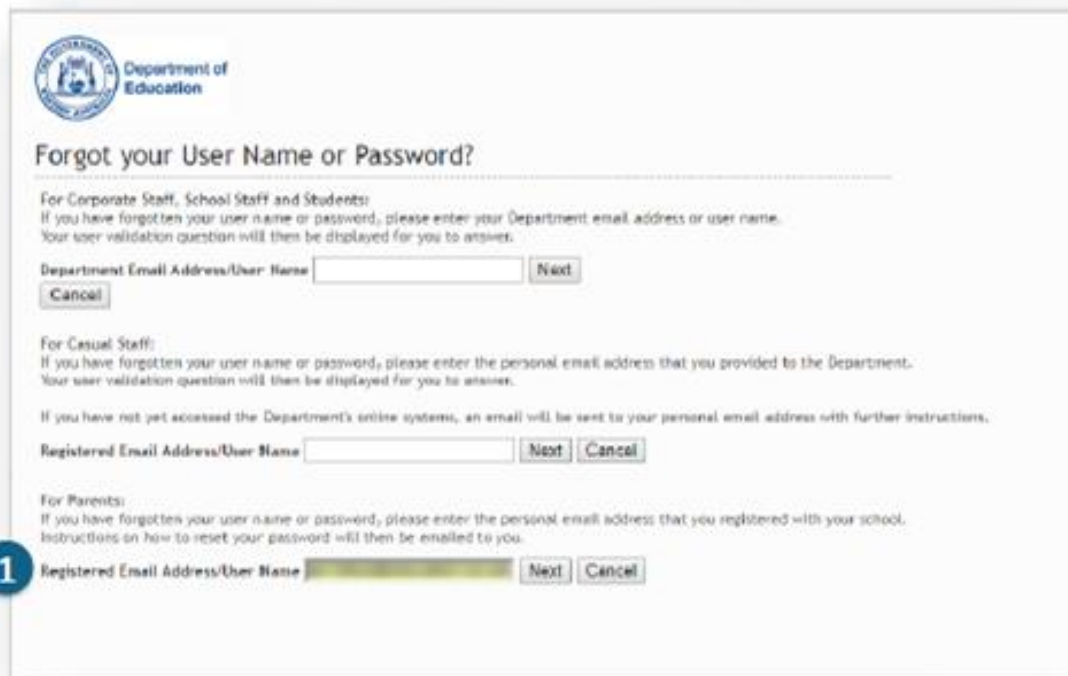
Your email address has matched more than one user:
Select Correct User

Jan (POO) - Portal/Vac Swim Login

Janet (POO) - Connect Parent Account

Next Cancel

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Department of Education

Forgot your User Name or Password?

For Corporate Staff, School Staff and Students:
If you have forgotten your user name or password, please enter your Department email address or user name. Your user validation question will then be displayed for you to answer.

Department Email Address/User Name Next Cancel

For Casual Staff:
If you have forgotten your user name or password, please enter the personal email address that you provided to the Department. Your user validation question will then be displayed for you to answer.

If you have not yet accessed the Department's online systems, an email will be sent to your personal email address with further instructions.

Registered Email Address/User Name Next Cancel

For Parents:
If you have forgotten your user name or password, please enter the personal email address that you registered with your school. Instructions on how to reset your password will then be emailed to you.

Registered Email Address/User Name Next Cancel

2

User name and password

If you have registered for other Department of Education WA online services (such as VacSwim) in the past you may have more than one P-number. Select the **Connect Parent Account** option and click **Next**.

An email will be sent to your nominated email address allowing you to reset your password.

1 My Children
Click the **My Children** tab to view information about each of your children.

2 Switch Children
Click the **Switch** icon to change between your children.

3 Reports
Click the Reports section to see the reports for the current year.

4 Reports from previous years
Open the **Year Menu** to view the years for which reports are available. This may differ from school to school.

5 Selecting a year
Click on a **year** to view the reports published for that year.

6 Reports by Semester
The reports will be listed by semester. Click on a **report** to download it. The report can be viewed on screen or sent to a printer.

